

Appendix 1

Provisional Outturn 2024/25 - Head of Service

Head of Service	Original Budget £000	Budget B/Fwd from 2023/24 £000	Budget C/Fwd to 2025/26 £000	Current Budget £000	Q3 Forecast £000	Actuals to 31 March 2025 £000	Contribution To /(From) Reserves £000	Provisional Outturn £000	Variance to Current Budget £000	%	Variance to Forecast £000	%	Comments
Corporate Resources													
Income	(7,107)	-	-	(7,107)	(9,524)	(10,202)	243	(9,959)	(2,852)	(40.1)	(435)	(4.6)	Income; Increased income from short term investments due to higher interest rates. Reduction in income throughout the Estates portfolio. Negotiations are still ongoing regarding the Phoenix Court rent review; the expectation is that the rent will increase and that the back rent will need to be paid this and has been included in the outturn.
Expenses	15,614	12	(70)	15,556	16,723	14,743	3,153	17,896	2,340	15.0	1,173	7.0	Expenditure; Commercial Investment Strategy review by CIPFA which was not budgeted for plus temporary resources to cover procurement and risk management. A reduction in the Minimum Revenue Provision charge (MRP) due to rephased capital programme offset by additional costs re correction of employers national insurance calculation. Additional contribution to earmarked reserves for Local Government Reorganisation. Savings in Finance due to vacancy lag plus reduced costs of software and memberships. Underspend from savings on utilities primarily at Pathfinder House and Eastfield House. £12k underspend on Land charges salaries due to vacancies that have now been filled. £50k overspend due to agreed Election training costs. Increased training costs managed by HR. Additional Business rates costs in the Estates portfolio.
Net	8,507	12	(70)	8,449	7,199	4,541	3,396	7,937	(512)	(6.1)	738	10.3	
Chief Operating Officer													
Income	(25,873)	-	-	(25,873)	(26,652)	(28,032)	(54)	(28,086)	(2,213)	(8.6)	(1,434)	(5.4)	Income; Domestic abuse grant (£33k) received in year which was not budgeted for. Income from court costs higher than expected but Housing Benefit subsidy is lower. The Council Tax administration grant is now part of general grant funding.
Expenses	31,741	134	(70)	31,805	33,066	34,007	207	34,214	2,409	7.6	1,148	3.5	Expenditure; 3C Building Control contributions for 24/25 lower than budgeted. £69k underspend on mobile home parks (£48k lower electricity costs than budgeted, £28k benefit due to costs not crystallising against budget). Environmental Health had a £6k budget for renewal fund contribution which had no spend in year, also budget c/f £56k from 23/24 was not utilised. There were staff savings from temporarily vacant posts in Environmental Enforcement, Licensing, Housing Needs, Customer Services and Document Centre. There were increased costs from Emergency Planning.
Net	5,868	134	(70)	5,932	6,414	5,975	153	6,128	196	3.3	(286)	(4.8)	
Economic Development													
Income	(7)	-	-	(7)	(7)	(7)	-	(7)	-	0.0	-	0.0	
Expenses	404	-	(43)	361	284	226	-	226	(135)	(37.4)	(58)	(20.4)	Expenditure; Changed team members so lower staff costs during vacant periods
Net	397	-	(43)	354	277	219	-	219	(135)	(38.1)	(58)	(26.5)	

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Housing Strategy													
Income	(861)	-	-	(861)	(861)	(676)	-	(676)	185	21.5	185	21.5	Expenditure; Costs have increased through the revision of the housing provision contract, and new NI rates for the sub regional coordinator. Market Towns variance is due to the program manager working unforeseen hours on UKSPF projects where we were able to drawdown funding from this source to support his salary.
Expenses	1,074	-	-	1,074	1,097	882	-	882	(192)	(17.9)	(215)	(19.6)	
Net	213	-	-	213	236	206	-	206	(7)	(3.3)	(30)	(14.6)	
Corporate Leadership													
Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	Expenditure; The outturn position is as a result of temporary staffing costs to cover long term sickness absence. Lets Talk Huntingdonshire platform was handed to Communications, previously funded by the Place Strategy. Other work that has come forward over the year, such as the LGA public affairs workshop, has also contributed to the overspend. In addition the setting up of a Transformation Fund £0.40m and a Health & Wealth Fund £0.75m.
Expenses	665	45	-	710	2,214	1,144	1,109	2,253	1,543	217.3	39	1.8	
Net	665	45	-	710	2,214	1,144	1,109	2,253	1,543	217.3	39	3.4	
Chief Planning Officer													
Income	(2,337)	-	-	(2,337)	(2,378)	(2,226)	-	(2,226)	111	4.7	152	6.4	Income; Planning Policy £130k additional income for planning performance agreement which was not budgeted for, £30k additional income above budget for priority planning, and £15k income received for National Significant Infrastructure Projects. Development Management Pre application fee income underperforming by £324k due to economic slowdown and other external factors Expenditure; £88k underspend due to unfilled vacancies.
Expenses	3,107	75	(65)	3,117	3,117	3,002	57	3,059	(58)	(1.9)	(58)	(1.9)	
Net	770	75	(65)	780	739	776	57	833	53	6.8	94	12.1	

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Strategic Insight and Delivery													
Income	(3,791)	-	-	(3,791)	(3,640)	(3,185)	(195)	(3,380)	411	10.8	260	7.1	Income; Markets and Car Parks income under budget. Additional income from concessions in parks. The income from improvements at Hinchbrook Country Park (HCP) has not commenced yet, but there has been increased income at HCP cafe and hire of rooms. The capitalisation of the Biodiversity project has led to large variance income.
Expenses	4,480	1	-	4,481	4,476	4,490	(153)	4,337	(144)	(3.2)	(139)	(3.1)	Expenditure; Underspend due to vacant posts within the Business Intelligence team. Additional expenditure on legal fees and play area improvements, and also on extra staffing for the green bin subscription project. The capitalisation of the Biodiversity project has led to a large variance on expenditure.
Net	689	1	-	690	836	1,305	(348)	957	267	38.7	121	9.3	
Operations													
Income	(3,588)	-	-	(3,588)	(5,291)	(5,298)	-	(5,298)	(1,710)	(47.7)	(7)	(0.1)	Income; Increased income in CCTV, above budget income from the Green Waste collections, and a new income stream for Street Cleansing, increased Bulky Waste income.
Expenses	9,191	5	(60)	9,136	9,610	9,838	(124)	9,714	578	6.3	104	1.1	Expenditure; Lower expenditure on CCTV staffing and overtime, underspends from delayed Climate Change projects and a saving from Material Recovery Facility (MRF) contract delays. Overspends from an increased amount of Watercourse work due to previous lack of maintenance, and an increased amount of tree works, increased Street Cleaning works, cleaning flooded areas and cleaning up fly-tipping. Waste staff agency costs have increased, and some MRF costs were higher due to new rejected items sampling.
Net	5,603	5	(60)	5,548	4,319	4,540	(124)	4,416	(1,132)	(20.4)	97	2.1	

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Leisure and Health													
Income	(6,965)	-	-	(6,965)	(7,521)	(7,128)	(78)	(7,206)	(241)	(3.5)	315	4.2	Income; Increased income from Health and Fitness memberships, and from Active Lifestyle memberships.
Expenses	7,311	-	-	7,311	7,734	7,362	74	7,436	125	1.7	(298)	(3.9)	Expenditure; Increase in Active Lifestyles staff costs but offset by extra income, and an increase in other unavoidable costs.
Net	346	-	-	346	213	234	(4)	230	(116)	(33.5)	17	7.3	
ICT													
Income	(5,857)	-	-	(5,857)	(5,867)	(5,684)	53	(5,631)	226	3.9	236	4.0	
Expenses	8,803	34	-	8,837	8,628	8,637	(127)	8,510	(327)	(3.7)	(118)	(1.4)	Expenditure; The underspend is due to a number of vacancies across the service. These are partially offset by overtime, market supplements and agency costs.
Net	2,946	34	-	2,980	2,761	2,953	(74)	2,879	(101)	(3.4)	118	4.0	
Total	26,004	306	(308)	26,002	25,208	21,893	4,165	26,058	56	0.2	850	3.9	

Provisional Outturn 2024/25 - Service Detail

Monitoring Report - Service Grouping														
Head of Service	Service Grouping	Original Budget	Budget B/Fwd from 2023/24 & Virements	Budget C/Fwd to 2025/26	Current Budget	Q3 Forecast	Actuals to 31 March 2025	Contribution To /(From) Reserves	Provisional Outturn	Variance to Current Budget		Variance to Forecast		Commentary On (Under)/Overspend
		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Corporate Resources	Head of Resources													
	Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	Commercial Investment Strategy review by CIPFA which was not budgeted for plus temporary resources to cover procurement and risk management.
	Expenses	116	-	-	116	225	331	-	331	215	185.3	106	47.1	
	Net Impact	116	-	-	116	225	331	-	331	215	185.3	106	47.1	
	Corporate Finance													Increased income from short term investments due to higher interest rates. A reduction in the Minimum Revenue Provision charge (MRP) due to rephased capital programme offset by additional costs re correction of employers national insurance calculation. Additional contribution to earmarked reserves for Local Government Reorganisation.
	Income	(1,633)	-	-	(1,633)	(3,726)	(3,980)	42	(3,938)	(2,305)	(141.2)	(212)	(5.7)	
	Expenses	7,868	-	-	7,868	8,145	6,301	3,000	9,301	1,433	18.2	1,156	14.2	
	Net Impact	6,235	-	-	6,235	4,419	2,321	3,042	5,363	(872)	(14.0)	944	21.4	Savings due to vacancy lag plus reduced costs of software and memberships.
	Finance													
	Income	4	-	-	4	-	-	-	-	(4)	(100.0)	-	0.0	
	Expenses	830	-	-	830	750	766	-	766	(64)	(7.7)	16	2.1	Higher than expected contribution to 3C Legal due to over consumption and unrealised income.
	Net Impact	834	-	-	834	750	766	-	766	(68)	(8.2)	16	2.1	
	Risk Management													
	Expenses	181	12	-	193	235	194	-	194	1	0.5	(41)	(17.4)	Underspend expected from savings on utilities primarily at Pathfinder House and Eastfield House.
	Net Impact	181	12	-	193	235	194	-	194	1	0.5	(41)	(17.4)	
	Legal													
	Expenses	281	-	-	281	302	330	-	330	49	17.4	28	9.3	£12k underspend on Land charges salaries due to vacancies that have now been filled.
	Net Impact	281	-	-	281	302	330	-	330	49	17.4	28	9.3	
	Energy & Sustainability Management													
	Expenses	44	-	-	44	47	50	-	50	6	13.6	3	6.4	£50k overspend due to agreed training costs.
	Net Impact	44	-	-	44	47	50	-	50	6	13.6	3	6.4	
	Public Conveniences													
	Expenses	-	-	-	-	-	5	-	5	5	0.0	5	0.0	£12k underspend on Land charges salaries due to vacancies that have now been filled.
	Net Impact	-	-	-	-	-	5	-	5	5	0.0	5	0.0	
	Facilities Management													
	Income	(525)	-	-	(525)	(543)	(508)	-	(508)	17	3.2	35	6.4	£50k overspend due to agreed training costs.
	Expenses	1,822	-	(70)	1,752	1,651	1,556	-	1,556	(196)	(11.2)	(95)	(5.8)	
	Net Impact	1,297	-	(70)	1,227	1,108	1,048	-	1,048	(179)	(14.6)	(60)	(5.4)	
	Democratic & Elections													£12k underspend on Land charges salaries due to vacancies that have now been filled.
	Income	(198)	-	-	(198)	(931)	(931)	58	(873)	(675)	(340.9)	58	6.2	
	Expenses	1,170	-	-	1,170	1,899	1,767	115	1,882	712	60.9	(17)	(0.9)	
	Net Impact	972	-	-	972	968	836	173	1,009	37	3.8	41	4.2	

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Monitoring Report - Service Grouping														
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		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Corporate Resources	Human Resources													Agreed increased training costs. Reduction in income throughout the portfolio. Negotiations are still ongoing regarding the Phoenix Court rent review; the expectation is that the rent will increase and that the back rent will need to be paid and has been included in the outturn. We also incurred additional business rates at Stonehill, Rowley Centre and it is expected at Fareham.
	Expenses	859	-	-	859	882	876	38	914	55	6.4	32	3.6	
	Net Impact	859	-	-	859	882	876	38	914	55	6.4	32	3.6	
	Risks & Control													
	Expenses	854	-	-	854	836	852	-	852	(2)	(0.2)	16	1.9	
	Net Impact	854	-	-	854	836	852	-	852	(2)	(0.2)	16	1.9	
	Commercial Estates													
	Income	(4,755)	-	-	(4,755)	(4,324)	(4,783)	143	(4,640)	115	2.4	(316)	(7.3)	
	Expenses	1,589	-	-	1,589	1,751	1,715	-	1,715	126	7.9	(36)	(2.1)	
	Net Impact	(3,166)	-	-	(3,166)	(2,573)	(3,068)	143	(2,925)	241	7.6	(352)	(13.7)	
	HoS Total	8,507	12	(70)	8,449	7,199	4,541	3,396	7,937	(512)	(6.1)	738	10.3	

Provisional Outturn 2024/25 - Service Detail

Monitoring Report - Service Grouping														
Head of Service	Service Grouping	Original Budget	Budget B/Fwd from 2023/24 & Virements	Budget C/Fwd to 2025/26	Current Budget	Q3 Forecast	Actuals to 31 March 2025	Contribution To /(From) Reserves	Provisional Outturn	Variance to Current Budget		Variance to Forecast		Commentary On (Under)/Overspend
		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Chief Operating Officer	Building Control													
	Income	-	-	-	-	4	4	-	4	4	0.0	-	0.0	3C Building Control Contributions for 24/25 lower than budgeted. Contribution figures are provided by City as the lead partner.
	Expenses	250	-	-	250	137	139	-	139	(111)	(44.4)	2	1.5	
	Net Impact	250	-	-	250	141	143	-	143	(107)	(42.8)	2	1.4	
	Community Resilience													
	Income	(202)	-	-	(202)	(240)	(191)	-	(191)	11	5.4	49	20.4	£69k underspend on mobile home parks (£48k lower electricity costs than budgeted, £28k benefit due to costs not crystallising against budget). £28k underspend due to vacancies within Environmental Enforcement.
	Expenses	535	-	-	535	445	420	8	428	(107)	(20.0)	(17)	(3.8)	
	Net Impact	333	-	-	333	205	229	8	237	(96)	(28.8)	32	15.6	
	Communities													
	Income	(170)	-	-	(170)	(45)	(104)	(167)	(271)	(101)	(59.4)	(226)	(502.2)	Domestic abuse grant for £33k was received in year, plus an overspend due to £200k agreed costs for business continuity.
	Expenses	553	43	-	596	633	666	200	866	270	45.3	233	36.8	
	Net Impact	383	43	-	426	588	562	33	595	169	39.7	7	1.2	
	Environmental Health Services													
	Income	(61)	-	-	(61)	(65)	(62)	-	(62)	(1)	(1.6)	3	4.6	Budget c/fwd from 23/24 was not utilised.
	Expenses	819	56	(70)	805	827	810	-	810	5	0.6	(17)	(2.1)	
	Net Impact	758	56	(70)	744	762	748	-	748	4	0.5	(14)	(1.8)	
	Environmental Health Administration													
	Expenses	47	-	-	47	45	45	-	45	(2)	(4.3)	-	0.0	Underspend due to shared costs of the Licensing Manager.
	Net Impact	47	-	-	47	45	45	-	45	(2)	(4.3)	-	0.0	
	Licencing													
	Income	(384)	-	-	(384)	(376)	(380)	-	(380)	4	1.0	(4)	(1.1)	Council Tax administration grant is now part of the Revenue Support Grant.
	Expenses	313	-	-	313	268	272	-	272	(41)	(13.1)	4	1.5	
	Net Impact	(71)	-	-	(71)	(108)	(108)	-	(108)	(37)	(52.1)	-	0.0	
	Council Tax Support													
	Income	(114)	-	-	(114)	-	-	-	-	114	100.0	-	0.0	Higher than anticipated income from raising court costs.
	Expenses	-	-	-	-	-	-	-	-	-	0.0	-	0.0	
	Net Impact	(114)	-	-	(114)	-	-	-	-	114	100.0	-	0.0	
	Local Tax Collection													
	Income	(231)	-	-	(231)	(231)	(247)	-	(247)	(16)	(6.9)	(16)	(6.9)	Changes in costs and subsidy received on Housing Benefit.
	Expenses	-	-	-	-	2	2	-	2	2	0.0	-	0.0	
	Net Impact	(231)	-	-	(231)	(229)	(245)	-	(245)	(14)	(6.1)	(16)	(7.0)	
	Housing Benefits													
	Income	(23,651)	-	-	(23,651)	(24,337)	(25,609)	-	(25,609)	(1,958)	(8.3)	(1,272)	(5.2)	MHCLG-Part Refund of grant 21/22 £39,364- money received in lockdown £39K not spent . Management charge £42K higher than budgeted following a review of the increased costs of the service. In year vacancies and reappointments at different grades gave a saving of £20K
	Expenses	25,825	-	-	25,825	27,029	28,020	-	28,020	2,195	8.5	991	3.7	
	Net Impact	2,174	-	-	2,174	2,692	2,411	-	2,411	237	10.9	(281)	(10.4)	
	Housing Needs													
	Income	(1,060)	-	-	(1,060)	(1,362)	(1,443)	113	(1,330)	(270)	(25.5)	32	2.3	Underspend due to staff changes and time taken to review options for replacement. Expected computing charges did not materialise. SMP reimbursement received in March.
	Expenses	2,120	-	-	2,120	2,422	2,453	-	2,453	333	15.7	31	1.3	
	Net Impact	1,060	-	-	1,060	1,060	1,010	113	1,123	63	5.9	63	5.9	
	Customer Services													
	Expenses	994	35	-	1,029	999	956	-	956	(73)	(7.1)	(43)	(4.3)	
	Net Impact	994	35	-	1,029	999	956	-	956	(73)	(7.1)	(43)	(4.3)	

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Monitoring Report - Service Grouping														
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		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Chief Operating Officer	Document Centre													Savings due to team restructuring.
	Expenses	176	-	-	176	165	156	-	156	(20)	(11.4)	(9)	(5.5)	
	Net Impact	176	-	-	176	165	156	-	156	(20)	(11.4)	(9)	(5.5)	
	Chief Operating Officer													Savings due to vacancy lag.
	Income	-	-	-		-	-	-	-	-	0.0	-	0.0	
	Expenses	109	-	-	109	94	68	(1)	67	(42)	(38.5)	(27)	(28.7)	
	Net Impact	109	-	-	109	94	68	(1)	67	(42)	(38.5)	(27)	(28.7)	
	HoS Total	5,668	134	(70)	5,932	6,414	5,975	153	6,128	196	3.3	(286)	(4.5)	

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		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Economic Development	Economic Development													
	Income	(7)	-	-	(7)	(7)	(7)	-	(7)	-	0.0	-	0.0	Changed team members so lower staff costs during vacant periods
	Expenses	404	-	(43)	361	284	226	-	226	(135)	(37.4)	(58)	(20.4)	
	Net Impact	397	-	(43)	354	277	219	-	219	(135)	(38.1)	(58)	(20.9)	
	HoS Total	397	-	(43)	354	277	219	-	219	(135)	(38.1)	(58)	(20.9)	
Housing Strategy	Housing Strategy													This variance is due to the program manager working unforeseen hours on UKSPF projects where we were able to drawdown funding from this source to support his salary.
	Expenses	205	-	-	205	228	211	-	211	6	2.9	(17)	(7.5)	
	Net Impact	205	-	-	205	228	211	-	211	6	2.9	(17)	(7.5)	
	Market Towns													
	Income	(861)	-	-	(861)	(861)	(290)	-	(290)	571	66.3	571	66.3	
	Expenses	869	-	-	869	869	285	-	285	(584)	(67.2)	(584)	(67.2)	
	Net Impact	8	-	-	8	8	(5)	-	(5)	(13)	(162.5)	(13)	(162.5)	
	UK Shared Prosperity Fund													
	Income	-	-	-	-	-	(386)	-	(386)	(386)	0.0	(386)	0.0	
	Expenses	-	-	-	-	-	386	-	386	386	0.0	386	0.0	
	Net Impact	-	-	-	-	-	-	-	-	-	0.0	-	0.0	
	HoS Total	213	-	-	213	236	206	-	206	(7)	(3.3)	(30)	(12.7)	
Corporate Leadership	Directors													Ensure we are delivering value for money in respect of our services bringing external good practice into the council, to ensure we are fit for purpose, efficient and effective and supporting our communities to the maximum effect.
	Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	
	Expenses	501	45	-	546	1,283	917	400	1,317	771	141.2	34	2.7	
	Net Impact	501	45	-	546	1,283	917	400	1,317	771	141.2	34	2.7	Creation of a fund to improve the lives of our residents.
	Community Wealth & Health Fund													
	Expenses	-	-	-	-	750	-	750	750	750	0.0	-	0.0	
	Net Impact	-	-	-	-	750	-	750	750	750	0.0	-	0.0	
	Executive Support & Business Planning													Overall budget position is as a result of some temporary staffing costs to cover long term sickness absence. Lets Talk Huntingdonshire platform was handed to Communications, having been previously funded by the Place Strategy. Other work that has come forward over the year, such as the LGA public affairs workshop, has also contributed to the overspend.
	Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	
	Expenses	164	-	-	164	181	227	(41)	186	22	13.4	5	2.8	
	Net Impact	164	-	-	164	181	227	(41)	186	22	13.4	5	2.8	
	HoS Total	665	45	-	710	2,214	1,144	1,109	2,253	1,543	217.3	39	1.8	
Chief Planning Officer	Head of Service: Chief Planning Officer													£130k additional income for planning performance agreement which was not budgeted for. £88k underspend due to unfilled vacancies. £30k additional income above budget for priority planning. £15k income received for NSIP and no budget was set for that
	Planning Policy													
	Income	(439)	-	-	(439)	(680)	(652)	-	(652)	(213)	(48.5)	28	4.1	
	Expenses	1,332	75	(65)	1,342	1,424	1,235	57	1,292	(50)	(3.7)	(132)	(9.3)	Pre application fee income underperforming by £324k due to economic slowdown and other external factors.
	Net Impact	893	75	(65)	903	744	583	57	640	(263)	(29.1)	(104)	(14.0)	
	Development Management													
	Income	(1,898)	-	-	(1,898)	(1,698)	(1,574)	-	(1,574)	324	17.1	124	7.3	
	Expenses	1,775	-	-	1,775	1,693	1,767	-	1,767	(8)	(0.5)	74	4.4	
	Net Impact	(123)	-	-	(123)	(5)	193	-	193	316	256.9	198	396.0	
	HoS Total	770	75	(65)	780	739	776	57	833	53	6.8	94	12.7	

Provisional Outturn 2024/25 - Service Detail

Monitoring Report - Service Grouping														
Head of Service	Service Grouping	Original Budget	Budget B/Fwd from 2023/24 & Virements	Budget C/Fwd to 2025/26	Current Budget	Q3 Forecast	Actuals to 31 March 2025	Contribution To/(From) Reserves	Provisional Outturn	Variance to Current Budget		Variance to Forecast		Commentary On (Under)/Overspend
		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Strategic Insight & Delivery	Head of Service: Strategic Insight & Delivery													
	Markets													
	Income	(163)	-	-	(163)	(92)	(98)	-	(98)	65	39.9	(6)	(6.5)	Income in line with current occupancy. Service has undertaken a review of fees and charges through other local authority benchmarking. Income budgets have been rebaselined in 2025/26 and charges adjusted
	Expenses	200	-	-	200	187	202	-	202	2	1.0	15	8.0	
	Net Impact	37	-	-	37	95	104	-	104	67	181.1	9	9.5	
	Car Parks - Off Street													
	Income	(2,866)	-	-	(2,866)	(2,470)	(2,500)	-	(2,500)	366	12.8	(30)	(1.2)	Parking charges are recovering since covid at a lower rate and is reflected by a rebaselining in the 2025/26 budget. Civil Parking Enforcement income is not being realised in this financial year due to delays in implementation, however some costs have been incurred due to the required setup.
	Expenses	1,637	-	-	1,637	1,410	1,624	-	1,624	(13)	(0.8)	214	15.2	
	Net Impact	(1,229)	-	-	(1,229)	(1,060)	(876)	-	(876)	353	28.7	184	17.4	
	Transformation													
	Income	(170)	-	-	(170)	(213)	-	(195)	(195)	(25)	(14.7)	18	8.5	
	Expenses	355	-	-	355	397	380	-	380	25	7.0	(17)	(4.3)	
	Net Impact	185	-	-	185	184	380	(195)	185	-	0.0	1	0.5	
	Car Park - On Street													
	Income	-	-	-	-	(3)	(3)	-	(3)	(3)	0.0	-	0.0	
	Expenses	-	-	-	-	1	(4)	-	(4)	(4)	0.0	(5)	(500.0)	
	Net Impact	-	-	-	-	(2)	(7)	-	(7)	(7)	0.0	(5)	(250.0)	
	Projects and Programmes													
	Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	Overspend is due to a needing a resources on the green bin project for 3 months
	Expenses	62	-	-	62	33	188	(106)	82	20	32.3	49	148.5	
	Net Impact	62	-	-	62	33	188	(106)	82	20	32.3	49	148.5	
	Parks and Open Spaces													
	Income	(220)	-	-	(220)	(358)	(110)	-	(110)	110	50.0	248	69.3	The capitalisation of biodiversity income and costs has led to a large overspend on income and a large underspend on expenditure. Within parks there was an approved overspend on play area improvement (+£22k), approved overspend by CEO on legal fees GMC (+£11k). The reason for the variance between Q3 and outturn is due a miscoding. Additional income from concessions -£15k due to new contracts being issued has partially offset the overspend.
	Expenses	829	-	-	829	1,043	766	(25)	741	(88)	(10.6)	(302)	(29.0)	
	Net Impact	609	-	-	609	685	656	(25)	631	22	3.6	(54)	(7.9)	
	Service Group: Countryside													
	Income	(327)	-	-	(327)	(414)	(430)	-	(430)	(103)	(31.5)	(16)	(3.9)	It was assumed that the redevelopment of HCP would occur in 2024/25 and the budget was set to reflect this. Increased income from the cafe due to increased park usage, income from hire of rooms and catering at the centre where the budgets had been adjusted to reflect the redevelopment
	Expenses	869	-	-	869	892	880	(20)	860	(9)	(1.0)	(32)	(3.6)	
	Net Impact	542	-	-	542	478	450	(20)	430	(112)	(20.7)	(48)	(10.0)	
	Service Group: Strategic Insight & Delivery													
	Income	-	-	-	-	(45)	-	-	-	-	0.0	45	100.0	Underspend is due to vacant posts within the Business Intelligence team, this team has now been recruited.
	Expenses	394	-	-	394	378	317	-	317	(77)	(19.5)	(61)	(16.1)	
	Net Impact	394	-	-	394	333	317	-	317	(77)	(19.5)	(16)	(4.8)	
	Service Group: Sports Development													
	Income	(45)	-	-	(45)	(45)	(44)	-	(44)	1	2.2	1	2.2	
	Expenses	134	1	-	135	135	137	(2)	135	-	0.0	-	0.0	
	Net Impact	89	1	-	90	90	93	(2)	91	1	1.1	1	1.1	
	HoS Total	689	1	-	690	836	1,305	(348)	957	267	38.7	121	14.5	

Provisional Outturn 2024/25 - Service Detail

Monitoring Report - Service Grouping														
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		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Operations	Head of Service: Operations													
	CCTV													
	Income	(116)	-	-	(116)	(119)	(126)	-	(126)	(10)	(8.6)	(7)	(5.9)	
	Expenses	-	-	-	-	-	-	-	-	-	0.0	-	0.0	
	Net Impact	(116)	-	-	(116)	(119)	(126)	-	(126)	(10)	(8.6)	(7)	(5.9)	
	CCTV Shared Service													
	Income	(366)	-	-	(366)	(702)	(721)	-	(721)	(355)	(97.0)	(19)	(2.7)	This year we have had an increase in income from SLAs and projects and also made savings on staffing by controlling overtime and managing the team much better over the year.
	Expenses	737	-	-	737	926	1,010	(34)	976	239	32.4	50	5.4	
	Net Impact	371	-	-	371	224	289	(34)	255	(116)	(31.3)	31	13.8	
	Service Group: Head of Operations													
	Expenses	151	40	(60)	131	191	110	-	110	(21)	(16.0)	(81)	(42.4)	The underspend within climate change was due to a number of planned works not going ahead with some of these project rolling forward into 25/26. £40,000 was allocated to a waste 12-month FTC – assisting on recycling in communal areas, this will be recruited to in 25/26. £15,000 – this was meant to be an add on from the energy strategy the Facilities team are leading on. This did not proceed because the company Facilities were using for this strategy did not have the expertise for this particular piece of work. £5,000 -Community climate events – we have had to push these back for a number of reasons but will take place in 25/26.
	Net Impact	151	40	(60)	131	191	110	-	110	(21)	(16.0)	(81)	(42.4)	
	Service Group: Green Spaces													
	Income	(186)	-	-	(186)	(208)	(154)	-	(154)	32	17.2	54	26.0	Watercourse overspend is due to lack of maintenance in the past has meant that we have to complete works to reduce the risk of localised flooding. A growth bid has been submitted to increase the budget. Climate Change has caused an unprecedented amount of named storms which have led to an increase in emergency tree works. Underspend on the sewer ditches/drains is due to only few drains and ditches being HDC's legal responsibility. Currently going through the process of identifying what is and is not HDC's responsibility and will adjust to the budget accordingly once that is completed.
	Expenses	1,223	-	-	1,223	1,266	1,310	(90)	1,220	(3)	(0.2)	(46)	(3.6)	
	Net Impact	1,037	-	-	1,037	1,058	1,156	(90)	1,066	29	2.8	8	0.8	
	Service Group: Street Cleansing													
	Income	(10)	-	-	(10)	(140)	(140)	-	(140)	(130)	(1300.0)	-	0.0	Additional agency staff was brought in due to the extra work from the county council which is new income. A large exceptional fly tip meant that we have overspent on waste disposal costs; due to the size and hazardous nature it required specialist means of disposal. This been partially offset by a reduction in spend on subcontractors costs. The hire of additional resources due to areas being affected by flooding and the subsequent clean up. The additional sweeper has allowed the council to clean areas that have not been cleaned for sometime. Reduction in overspend forecasted in Q3 reduce to the reduction in agency staff spend.
	Expenses	1,046	-	-	1,046	1,198	1,188	-	1,188	142	13.6	(10)	(0.8)	
	Net Impact	1,036	-	-	1,036	1,058	1,048	-	1,048	12	1.2	(10)	(0.9)	
	Service Group: Waste Management													
	Income	(1,439)	-	-	(1,439)	(1,631)	(1,627)	-	(1,627)	(188)	(13.1)	4	0.2	Increased agency staff costs partially offset by vacant posts within the establishment. Long term sickness and reduced staff retention meant that there was a higher reliance on agency staff. The Material Recovery Facility (MRF) contract has been signed part way through the year which will result in a underspend as increased costs were budgeted from the start of the year. The movement between the Q3 forecast and the outturn is due to the recycling costs were higher than expected (+£100k) as the new contract was implemented on the 1st September, higher amount of rejectable items because of the difference in the way the sampling is conducted. Increased income from bulky waste from increased bookings.
	Expenses	4,775	-	-	4,775	4,454	4,851	-	4,851	76	1.6	397	8.9	
	Net Impact	3,336	-	-	3,336	2,823	3,224	-	3,224	(112)	(3.4)	401	14.2	
	Fleet Management													
	Income	(5)	-	-	(5)	(2)	-	-	-	5	100.0	2	100.0	Allocations of cost to trading operations (internal transfer)
	Expenses	318	-	-	318	322	293	-	293	(25)	(7.9)	(29)	(9.0)	
	Net Impact	313	-	-	313	320	293	-	293	(20)	(6.4)	(27)	(8.4)	
	Garden Waste Subscription Service													
	Income	(1,466)	-	-	(1,466)	(2,489)	(2,530)	-	(2,530)	(1,064)	(72.6)	(41)	(1.6)	Green bin subscription service has seen a significant uptake in 24/25. A 30% uptake was budgeted but in actuality it has been over 50%. Increased staffing and diesel costs.
	Expenses	941	(35)	-	906	1,253	1,076	-	1,076	170	18.8	(177)	(14.1)	
	Net Impact	(525)	(35)	-	(560)	(1,236)	(1,454)	-	(1,454)	(894)	(159.6)	(218)	(17.6)	
	HoS Total	5,603	5	(60)	5,548	4,319	4,540	(124)	4,416	(1,132)	(20.4)	97	2.2	

Provisional Outturn 2024/25 - Service Detail

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		£000	£000	£000	£000	£000	£000	£000	£000	£000	%	£000	%	
Leisure & Health	Head of Service: Leisure & Health													
	Leisure & Health Facilities													
	Income	(6,678)	-	-	(6,678)	(7,048)	(6,738)	-	(6,738)	(60)	(0.9)	310	4.4	The total variance from budget for One Leisure facilities (Leisure) is an improvement of £70k versus a budget of £262k. The drivers for this were an improvement in income of £145k, mainly delivered by increased Health & Fitness membership. There was a small overspend of £75k (1%) in expenditure which is stemmed through unavoidable costs throughout the year.
	Expenses	6,939	-	-	6,939	7,242	6,855	75	6,930	(9)	(0.1)	(312)	(4.3)	
	Net Impact	261	-	-	261	194	117	75	192	(69)	(26.4)	(2)	(1.0)	
	One Leisure Active Lifestyles													
	Income	(287)	-	-	(287)	(473)	(390)	(78)	(468)	(181)	(63.1)	5	1.1	Active Lifestyles (Health) has seen a total variance from budget of £45.6k improvement. The delivery of additional sessions through grants, commissioned services and business as usual have led to increased staffing costs, however this has been offset by the additional income. Membership growth of 36% (£61.7k to budget) has been a cornerstone of the platform for building sustainable services and reducing net expenditure to HDC. Overall the position of Leisure & Health was a budget of £346k, with an actual outturn of £231k, a betterment of £115k for 24/25, stemming from improved Health & Fitness membership, and increased members within the Active Lifestyles arena, along with a delivery of works by One Leisure & the Projects team.
	Expenses	372	-	-	372	492	507	(1)	506	134	36.0	14	2.8	
	Net Impact	85	-	-	85	19	117	(79)	38	(47)	(55.3)	19	100.0	
	HoS Total	346	-	-	346	213	234	(4)	230	(116)	(33.5)	17	8.0	
3CICT Shared Service	Head of Service: 3CICT Shared Service													
	ICT Shared Service													
	Income	(5,857)	-	-	(5,857)	(5,867)	(5,684)	53	(5,631)	226	3.9	236	4.0	Underspend is due to a number of vacancies across the service. These are partially offset by overtime, market supplements and agency costs.
	Expenses	8,803	34	-	8,837	8,628	8,637	(127)	8,510	(327)	(3.7)	(118)	(1.4)	
	Net Impact	2,946	34	-	2,980	2,761	2,953	(74)	2,879	(101)	(3.4)	118	4.3	
	HoS Total	2,946	34	-	2,980	2,761	2,953	(74)	2,879	(101)	(3.4)	118	4.3	
	Total	26,004	306	(308)	26,002	25,208	21,893	4,165	26,058	56	0.2	850	3.4	